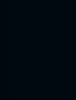
How to Study at University

**Did you find this guide helpful?**

**Explore more useful guides in the** [**Study Success Toolkit**](https://moodleprod.murdoch.edu.au/course/view.php?id=11265)

[**ACCESS PAC ONLINE**](https://www.murdoch.edu.au/mymurdoch/support-advice/learning-study/peer-academic-coaches)

**For further help,**



|  |  |
| --- | --- |
|  | Beginning of Semester/Trimester |
|  | Familiarise yourself with the LMS page for each unit. Download and read all Unit Information and Learning Guides (UILGs). |
|  | Using your UILGs, write down all your due dates, either in a diary, semester planner or on a [excel document.](https://moodleprod.murdoch.edu.au/mod/folder/view.php?id=1327667) |
|  | Write down the contact details for your Unit Coordinators and Tutors, located in the UILG. Also note if they have drop-in sessions. |
|  | Using your UILGs, make a weekly checklist of required readings or additional required works. |
|  | Add your class times to a calendar (the information from ‘MyCalendar’ can be exported under the ‘Sync’ tab to save you time). |
|  | **Weekly** |
| Understanding the Content | |
|  | Complete any pre-class tasks, including lectures, readings or tutorial questions as explained in your UILG. |
|  | Take notes using your preferred style while doing your readings. |
|  | Attend classes and ask your Tutors for clarification on topics you do not understand. |
| Time Management and Organisation | |
|  | Remove distractions and create a comfortable and suitable study space. |
|  | Set small achievable goals for each study session. |
|  | Find a time management method that works for you! E.g. the Pomodoro Technique: |
|  | 1. Set a timer (usually for 25 minutes) and start working on a task. |
|  | 1. STOP when the time rings and take a 3-5 minute break. |
|  | 1. Reset the time and work for another 25 minutes |
|  | 1. After two hours, take a longer break (15-30 minutes) and repeat. |

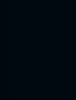
Study Tips

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**For further help,**



|  |  |
| --- | --- |
|  | Assessments and Exams |
| Before Starting Assignments | |
|  | Read the UILG section on assignments and, if available, the appropriate rubric sheet. |
|  | Check LMS for examples and extra information (click the cog  symbol in the top right of the LMS unit page to view all available resources for that unit). |
|  | Analyse the assignment question and highlight key words. |
|  | Use an [assignment planner tool](https://emedia.rmit.edu.au/dlsweb/learninglab/AssignmentPlanner/) to allow sufficient time to complete assignments. |
| Research and Writing | |
|  | Use the Murdoch Library to find credible sources. Visit a PAC at a MyAdvice Location if you would like researching help. |
|  | Use the PAC [Assessment Checklist](https://moodleprod.murdoch.edu.au/pluginfile.php/3090312/mod_page/content/5/Proofreading%20Assignment%20Checklist.pdf?time=1665727025644) to proofread your work. |
| Exam Preparation | |
|  | Make flashcards based on lecture slides, either on paper or using an app like ANKI. |
|  | Find practice exams through the Murdoch Library or write your own practice questions. |
|  | Re-watch lectures and complete any missed tasks. |
|  | Schedule in time for breaks and activities that you enjoy. |